



VACANCY ANNOUNCEMENT

JOB TITLE	Project Coordinator
LOCATION	Kenya
ORGANISATION DESCRIPTION	<p>North Star Alliance is a young and innovative public private partnership that in the process of scaling from a start-up to a mature entity.</p> <p>Our mission is to provide quality healthcare to mobile workers and the communities they interact with.</p> <p>We focus on high-impact diseases and primary health care, our growing network of clinics provide access to health promotion, prevention, testing and treatment services to mobile and other hard-to-reach populations.</p> <p>Our values are: Integrity, Entrepreneurial spirit, Quality and People matter.</p> <p>We are seeking to recruit a dynamic and self-driven Project Coordinator to be based in Kenya to build the capacity of the programme project team to manage the Kenya Innovation Challenge TB Fund (KIC-TB) project.</p> <p>The overall objective of the project is to increase access and coverage for HIV prevention, care and treatment services towards achieving the “90-90-90” targets.</p>
JOB DESCRIPTION	<ul style="list-style-type: none"> ▪ Ensure effective implementation, monitoring and evaluation of the organisations HIV and other projects and timely provision of deliverables. ▪ Create and execute project work plans and revise as appropriate to meet changing needs and requirements. ▪ Manage the implementation and operationalisation of Roadside Wellness Centres or Blue Box clinics for designated sites. ▪ Organise outreach services. ▪ Conduct quality assurance/audits of Wellness Centres. ▪ Manage, monitor and report on designated Unit / Centre expenditure against project budget. ▪ Prepare reports on performance against agreed project objectives, targets, deliverables, milestones and timeframes and which define project progress, problems and solutions. ▪ Provide direction and leadership to project staff. ▪ Prepare programme budgets and reviews. ▪ Identify new funding opportunities in line with the Organization’s Mission for the continuation of project activities after the current donor funding. ▪ Support project proposal development processes. ▪ Consistently monitor regular and transparent reporting on all donor activities and related results. ▪ Build, develop, and grow any business relationships vital to the success of the project including County/District Governments. ▪ Identify and manage programme related risks. ▪ Any other duties which may be assigned by the Director.
QUALIFICATIONS	<ul style="list-style-type: none"> ▪ Bachelor’s Degree in social sciences or related field. ▪ Master’s Degree in social sciences or related field will be an added



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	<p>advantage.</p> <ul style="list-style-type: none"> ▪ Computer Literacy and Competence. ▪ A strong written and oral command of English. ▪ Knowledge of health issues for mobile populations, healthcare delivery systems and models in Africa. ▪ Demonstrate a high level of energy, resourcefulness, persistence and stamina in their achievement of objectives. ▪ Be an excellent team player, and have very strong communication skills especially in the interaction and negotiations with other partners. ▪ Ability to work effectively in a multicultural environment. ▪ Broad management experience. ▪ Ability to work with minimum supervision. ▪ Excellent leadership and people management skills. ▪ Experience in multi-cultural communications.
<p>ADDITIONAL INFORMATION</p>	<p>Position: One week Location: Kenya Reports to: The Director Start date: January 2022 Language: English</p>

If you meet the above criteria, apply online (indicating your expected salary) on Email: **east.africa.office@northstar-alliance.org** on or before **20th December 2021. Only shortlisted applicants will be contacted.**