

VACANCY ANNOUNCEMENT

JOB TITLE	Senior Programme Manager
LOCATION	East Africa, Nairobi, Kenya
ORGANISATION DESCRIPTION	<p>North Star Alliance is a non-profit organisation whose mission is to provide quality healthcare to mobile workers, including long-distance truck drivers and sex workers, and the communities they interact with in sub-Saharan Africa. North Star operates a network of Roadside Wellness Centers (RWCs), also known as Blue Box clinics (converted containers painted blue), which are established to deliver essential health services to populations that are often isolated from and neglected by public health facilities. North Star currently operates 28 RWCs in ten countries in East and Southern Africa. Blue Boxes offer a basic package of primary healthcare services, with a strong focus on sexual and reproductive health services, alongside screening and treatment for select non-communicable diseases. North Star's mission is aligned with global public health commitments to advance universal health coverage and advance the UNAIDS 95-95-95 strategy in lower-and-middle-income countries in sub-Saharan Africa.</p> <p>North Star's model is informed by business-process innovations, which involves using standardising processes of delivery as a means to drive efficiency in operations. North Star has adopted principles of logistics and supply chain management to develop a standardised Blue Box model which involves using shipping containers to deliver healthcare to underserved population groups. North Star uses a "lean" staffing model and strives to deliver products or services through streamlined processes that effectively leverage people's abilities.</p>
JOB DESCRIPTION	<p>The Senior Programme Manager is responsible for effective co-ordination of the programmes and ensuring its overall integrity and coherence. The role includes managing the programmes inter-dependencies, including oversight of any risks and issues which may arise.</p> <p>In addition, the Programme Manager's duties will include monitoring and evaluation and resource mobilization.</p> <p>We are looking for a person with over 10 years of experience in programming and working with diverse donors. The person should be conversant with USD funding procedures, a senior, strategic and hands-on project manager with a can-do mentality, who will:</p> <ul style="list-style-type: none"> • Assume responsibility for overall project oversight including programme planning, design and implementation, monitoring and evaluation. • Proactively monitoring the progress of the programme, resolving issues and initiating appropriate corrective action. • Ensure proactive project risk identification and assessment and implementation of adequate mitigation measures. • Participate in talent sourcing and mentoring the programme team in the processes involved in delivering results.

VACANCY ANNOUNCEMENT

	<ul style="list-style-type: none"> • Ensure effective quality assurance and overall integrity of the programme. • Prepare and manage the programme's budget including monitoring expenditure and costs against delivered and realised benefits as the programme progresses. • Ensure that there is allocation of common resources and skills within the programme's individual projects. • Together with the resource mobilization team, participate in preparation of funding proposals which address the needs of the target populations and which align with North Star's mission. • Ensure strong networking with individuals and organisations that could be future potential clients and partners. • Oversee and facilitate timely and accurate project tracking, analysis of outputs, and reporting. <p>And perform other position appropriate duties as required in a competent, professional, and courteous manner.</p>
QUALIFICATIONS	<ul style="list-style-type: none"> • Master's Degree in development studies and project management or any related field. • Minimum of 10 years of (project) management experience in the Non for Profit sector with a successful track record. • Experience in fundraising and conversant in Global Fund and USD funding procedures. • Experience in budget management and delivery timelines. • Extensive experience in the use of Microsoft Office including Excel, Word, Power point etc. • Experience in working internationally across a variety of countries. • Experience in working with virtual teams internationally, in a matrix set-up is an advantage. • Knowledge of the health sector and the NGO sector is welcome.
ADDITIONAL INFORMATION	<p>Position: One-year contract renewable Location: Nairobi, Kenya. Reports to: The Director, North Star Alliance Start date: Immediately Language: English</p> <ul style="list-style-type: none"> • Authorised to live and work in Kenya. • Willingness to travel locally and internationally. • Recognises our Values; People Matter/ Integrity/ Quality/ Entrepreneurial Spirit. • Passionate about North Star's mission. • Multiple interviews and an assignment can be part of the application procedure.

Application to include a motivation letter, Curriculum Vitae, and sent to the email below by close of business on Friday, 31st December 2021.

Email: east.africa.office@northstar-alliance.org

Only shortlisted applicants will be contacted.