



VACANCY ANNOUNCEMENT

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| JOB TITLE | Project Coordinator |
| LOCATION | Uasin Gishu County, Kenya |
| ORGANISATION DESCRIPTION | <p>North Star Alliance is a young and innovative public private partnership that in the process of scaling from a start-up to a mature entity.</p> <p>Our mission is to provide quality healthcare to mobile workers and the communities they interact with.</p> <p>We focus on high-impact diseases and primary health care, our growing network of clinics provide access to health promotion, prevention, testing and treatment services to mobile and other hard-to-reach populations.</p> <p>Our values are: Integrity, Entrepreneurial spirit, Quality and People matter.</p> <p>We are seeking to recruit a dynamic and self-driven Project Coordinator to be based in Uasin Gishu to build the capacity of the programme project team to manage the HIV AIDS prevention, care and treatment project.</p> <p>The overall objective of the project is to increase access and coverage for HIV prevention, care and treatment services towards achieving the “90-90-90” targets.</p> |
| JOB DESCRIPTION | <ul style="list-style-type: none"> ▪ Ensure effective implementation, monitoring and evaluation of the organisations HIV and other projects and timely provision of deliverables. ▪ Create and execute project work plans and revise as appropriate to meet changing needs and requirements. ▪ Manage the implementation and operationalisation of Roadside Wellness Centres or Blue Box clinics for designated sites. ▪ Organise outreach services. ▪ Conduct quality assurance/audits of Wellness Centres. ▪ Manage, monitor and report on designated Unit / Centre expenditure against project budget. ▪ Prepare reports on performance against agreed project objectives, targets, deliverables, milestones and timeframes and which define project progress, problems and solutions. ▪ Provide direction and leadership to project staff. ▪ Prepare programme budgets and reviews. ▪ Identify new funding opportunities in line with the Organization’s Mission for the continuation of project activities after the current donor funding. ▪ Support project proposal development processes. ▪ Consistently monitor regular and transparent reporting on all donor activities and related results. ▪ Build, develop, and grow any business relationships vital to the success of the project including County/District Governments. ▪ Identify and manage programme related risks. ▪ Any other duties which may be assigned by the Regional Director. |
| QUALIFICATIONS | <ul style="list-style-type: none"> ▪ Bachelor’s Degree in social sciences or related field. ▪ Master’s Degree in social sciences or related field will be an added |



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| | <p>advantage.</p> <ul style="list-style-type: none">▪ Computer Literacy and Competence.▪ A strong written and oral command of English.▪ Knowledge of health issues for mobile populations, healthcare delivery systems and models in Africa.▪ Demonstrate a high level of energy, resourcefulness, persistence and stamina in their achievement of objectives.▪ Be an excellent team player, and have very strong communication skills especially in the interaction and negotiations with other partners.▪ Ability to work effectively in a multicultural environment.▪ Broad management experience.▪ Ability to work with minimum supervision.▪ Excellent leadership and people management skills.▪ Experience in multi-cultural communications. |
| ADDITIONAL INFORMATION | <p>Position: One-year contract renewable Location: Uasin Gishu County, Kenya Reports to: The Director Start date: January 2022 Language: English</p> |

If you meet the above criteria, apply online (indicating your expected salary) on Email:
east.africa.office@northstar-alliance.org on or before
10th December 2021. Only shortlisted applicants will be contacted.